

**Perth North,
Church of Scotland**



Annual Report and Accounts

For the year ended

31 December 2017

Congregation No 281700

Charity No SC013014

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Trustees' Annual Report Year ended 31 December 2017

The Trustees present the Annual Report and Accounts for Perth North, Church of Scotland, for the year ended 31 December 2017.

Reference and Administrative Information

Charity Name: Perth North Church of Scotland
Charity Registration Number: SC013014
Congregation Reference No: 281700
Contact Address: The Church Office
209 High Street
Perth
PH1 5PB

Trustees

Rev. K D Stott; Rev. A D Reid; M M Archibald; I M Beaton; J M Benneworth; P Bolland; S E Bonnar; A D Boyd; D J Brown; R Campbell; D R Clarke; S M Conochie; W C Conochie; K Dalgliesh; A Downie; E Duncan; I Fleming; I B Ford; M Fortune; I G Galbraith; S Gorton; E Hood; D J King; J Kynaston; C Kynaston; A T Laing; D Lindsay; C A Livingstone; J Lochhead; S MacDiarmid; M MacKenzie; S N MacLeod; S Mahon; R McKee; I D MacLean; F McNaughton; S L Morrison; H Neil; I Normand; M M Norval; E Robbie; B A Roper; M A Rose; R D Shearer; N Stewart; J Stewart; B R Swan; J Taylor; E Thomson; ; R S Watt; D Weaks; F Will; N Winter.

The above named served at any time during 2017 and up to the date of the signing of these accounts.

The following 5 resigned as Trustees during 2017 on standing down either a) as Interim Moderator, or b) as active members of the Kirk Session.

E Duncan, S Gorton, S N MacLeod, Rev. A D Reid, R McKee

Principal Office-bearers

Minister: Rev. Kenneth D Stott from 15th November 2017
Interim Moderator: Rev. Alan D Reid until 15th November 2017
Session Clerk: Brian R Swan
Church Treasurer: David J King

Independent Examiner

Tracy Borland F.C.C.A., C.I.P.F.A (AFFIL)
Morris & Young
6 Atholl Crescent
Perth PH1 5JN

Bankers

Clydesdale Bank
158/162 High Street
St John's Centre
Perth PH1 5UH

Trustees' Annual Report Year ended 31 December 2017

Structure, Governance and Management

Governing Document

The Church is administered in accordance with the terms of the Deed of Constitution (Unitary Form).

Recruitment and Appointment of Trustees

Members of the Kirk Session are the charity Trustees. The Kirk Session members are the Elders of the Church and are chosen from those members of the Church who are considered to have the appropriate gifts and skills. The Minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery. The Minister is designated as a "Teaching Elder", rather than a "Ruling Elder" and therefore holds no right to vote other than to use a casting where necessitated.

Organisational Structure

The Kirk Session, which is chaired by the Minister, met ten times in 2017 for business meetings. It also met twice in conference on a Saturday. Certain responsibilities are delegated to the Finance Committee, to the Property Committee and to the Staff and Office Support Group (which includes an HR function) as appropriate. The Kirk Session is also responsible for the spiritual affairs within the church.

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

Purpose

Perth North Church's purpose is captured in its declared Vision Statement, "To know Christ and make Him known". That purpose is pursued through a focus on 4 main functions as a church:

- To provide opportunities for the worship of God,
- To nurture members of the congregation and others in discipleship,
- To evangelise those who do not share the Christian Faith, and
- To care for each other and for others outside the fellowship

The Kirk Session was restructured in 2010 into five "Area of Ministry" Groups which seek to oversee the delivery of the above functions. Four of the five groups are titled "Worship", "Grow" (Nurture), "Connect and Go" (Evangelism) and "Serve" (Caring). The activities undertaken within each of these Areas of Ministry are set out below. A fifth Area of Ministry Group with the title "Support" takes responsibility for a range of supporting services including finance, property, communication, and office support. The majority of individual Trustees are members of one of these 5 Area of Ministry Groups.

Staffing and Volunteers

A significant change in Perth North's staffing took place in 2017 and this is explained below. On 15th November 2017 Rev. Kenneth D Stott was inducted as our full time ordained minister, allocated under the local Presbytery Plan and funded by the central Parish Ministry Fund. On that date the Presbytery of Perth appointed Interim Moderator, Rev. Alan Reid, stood down as chair of the Trustees.

Rev. J Colin Caskie held the position of Locum Minister (part time) from the start of 2017 until 15th November. It is expected that he will resume his former role of Ministry Assistant (Pastoral Care) early in 2018.

The following additional staff are funded locally, in 2 cases with grant assistance from charitable trusts.

Perth North operates as a Fresh Expression of Christian Community, a work based in the Parish under the title Tulloch NET. A full time Community Worker is employed, and for part of the year, he was supported by a part time Community Hub Support Worker.

Other paid staff (all part time) are an Organist, 3 Church Officers, and an office-based Secretary. A **Staff and Office Support Group** undertakes staff supervision and an HR role and reports directly to the Kirk Session.

While these paid staff provide essential leadership and support, Perth North like all churches is wholly dependent on a large team of volunteers, many undertaking the role of Volunteer Co-ordinator with responsibility for recruiting, training and rostering the volunteers within their team.

Worship Area of Ministry

The Worship team is charged with "that we might grow together in faith, through praise and prayer".

A range of worship services of differing styles continues to be held weekly. There are three Sunday services and in addition, a midweek service at 1.00pm on a Thursday, to which people who find it difficult to attend on a Sunday can come and share in lunch and fellowship as well as a short worship service. All these services include preaching from the Bible.

The **9.30am Sunday Service** has sung worship led by a praise band. The style is more informal than the later morning service and is combined with a shared breakfast on the last Sunday of each month. Provision is made for children.

The **11am Sunday Service** is more traditional with sung worship accompanied by organ or keyboard played by our organist Mrs Catriona Roper and supported by our church choir. Provision is made for children and a crèche is provided.

The **6.30pm service** provides opportunity for deeper teaching and does not have provision for children.

During 2017, opportunity was taken to trial different timings, styles and participants for a number of the worship services. During July and August, the twin morning services were replaced with a single morning service at **10.30am**. Teams of members of the congregation took part in these services. 2 alternative **Sunday afternoon** services were held, one in the church garden, and one in the style of an indoor church picnic.

Communion is celebrated monthly at each service in turn, so that each diet of worship had Communion celebrated every three months. Prayer activities are described under the Grow Area of Ministry.

Grow Area of Ministry

The Grow team is charged with "to nurture & equip Christians to grow in their faith". It also has oversight of all the work with children and youth, including certain of the uniformed organisations.

Regular opportunity for adults to grow in their faith is provided in a small group setting at 7 separate **Bible Study Groups** meeting either in the homes of members or in the church. Frequency varies from weekly to monthly, with most meeting fortnightly. The size of each group ranges from 8 to 12, with a total of approximately 80 church members and others attending.

A monthly **Prayer Breakfast** continues to be held on the first Saturday of each month. Providing opportunity to meet for corporate prayer remains a priority, and in addition to the breakfasts, a weekly prayer time is held on a Thursday lunchtime, in the church.

The **Lazers** youth group provides a Christian perspective to teenagers and has in the past seen weekends away, fund raising evenings, events and meeting up with other Church groups. Although the group still exists, it now meets only occasionally, and its future is under review.

Sunday Morning Children's Work has experienced a further decline in numbers attending during 2017. However, arrangements at each regular morning service continues to ensure that there are always leaders ready to take children out of the adult service for specific teaching.

The **Boys' Brigade** continues under the Captaincy of Kenneth Simpson. Volunteers are supporting the Boys' Brigade in various ways on a Friday night. The objectives of the BB are being met through a number of activities that increase knowledge, reasoning and practical skills helping them develop as people as well as providing Christian Biblical teaching. The 3rd Perth Company of the **Girls' Brigade** led by Captain Gill Maclaughlan and team is continuing strategic work in the Parish, based at Tulloch School, with mostly primary school age girls. Their programme uses Scripture Union based material. Other uniformed children's organisations use the church's premises but are not under its supervision.

Connect & Go Area of Ministry

The Connect & Go team is charged with "to connect with the wider community and to introduce them to the Good News of Jesus Christ."

Some of the most effective city centre work under the oversight of Connect and Go, is not overtly evangelistic but is in the realm of caring for others. It is through this work that those involved have the opportunity to witness and share faith. One example of this is the "**Open Door**" - an afternoon of coffee and baking held Monday to Friday in the church hall which has been running very successfully for several years. Another is **Nosh at the North** - a weekly free meal provided for the homeless and others on a Thursday evening. Over 1000 meals were served in 2017 by a team of 30 volunteers of whom half come from other local churches. Perth North Members are part of the volunteer team who help run the **Perth and Kinross Foodbank**.

Perth North supports the work of **Street Pastors**, providing a base for their late and overnight operations from its city centre premises. A number of the church's members are part of the team. Perth North also provides storage and working premises for the local **Blythwood Trust Shoe Box Appeal** with some 4,000 boxes of Christmas gifts sent out to Romania in 2017.

Serve Area of Ministry

The Serve team is charged with "to serve the members, organisations & ministries, within the Church"

Pastoral Care provided by the Ministry Team is supplemented by visiting from the members of the **Pastoral Care Group** co-ordinated by Mrs Alison Caskie. Caring support is provided to

members in their own homes, as well as in hospitals, nursing and residential homes. During 2017, some 40 members and others received regular visits from the Group. Those visited come from referrals from the Ministry Team and were either housebound or had some other particular need.

In addition to visiting, caring for members and for others in the community is shown through the distribution of flowers, and **Christmas Gifts**. The Group also has oversight of organisations within the Church such as **The Guild** and **Tuesday Fellowship**. **Fellowship Lunches** are held every month on a Sunday after the 11am service to keep in contact with Members and others who attend the church.

Support Area of Ministry

The Support team is charged with "to support the members, organisations & ministries, within the Church". Prior to Perth North's adoption of the Unitary Constitution, these matters would have been the responsibility of the Congregational Board.

The **Finance Committee** under Treasurer David King is responsible for the promotion of financial stewardship and for administering the church's direct giving and fundraising, including the recovery of Gift Aid. The post of Convener of the Finance Committee is vacant, and the role is being covered by the Treasurer.

The **Property Committee** under Convener Michael Norval is responsible for ensuring that the church's buildings are maintained in good order. The properties comprise the Church and Halls, the adjacent 3 storey Tryst Building which houses the church office and additional meetings rooms, a manse and three flats. We rent the Tulloch NET Hub shop unit as a base for the work of that project. During 2017 the Glasgow Road **manse** was sold and replaced with a newer property within the parish. A decision was made to dispose of the three flats and they are currently being marketed by the General Trustees of the Church of Scotland on behalf of Perth North.

Information and Communication Technology resources are looked after by a small team of members knowledgeable in these fields. These assets include **Office IT** and printing facilities and **Audio-Visual** systems within the church and the main hall.

Other Areas of Ministry

The **Tulloch NET** project has been operating in partnership with Perth North since 2007 within the Tulloch area of its parish. Towards the end of 2014, Perth North accepted an invitation from the Tulloch NET trustees, that the project come under the management responsibility of Perth North and cease to be an independent charity. Since January 2015 the project has been operating as a "**Fresh Expression of Christian Community**" seeking to develop forms of community engagement, service, mission, evangelism and worship which are relevant and accessible to the mixed community of Tulloch. Activities, many based in the Hub, a rented shop unit, include a **Listening Service**, a **Living Well Clinic**, a **Welfare Rights Clinic**, a weekly **Community Lunch** and in 2017 **Family Activity Cafes**. As noted in the staffing section above, Rev. Grant Maclaughlan holds the position of Community Worker. During the year a decision was taken to work towards merging what had been a parallel stream of parish work, with Tulloch NET. At the same time, the Management Group was replaced with duties taken on by an expanded Leadership Team. During 2017, funding support for the work of Tulloch NET was received from the following sources: The Church of Scotland Go For it Fund, The Presbytery of Perth Discretionary Fund, Perth and Kinross Council and the Souter Trust.

The **Church Office** team includes the part-time paid **Secretary** and several **Reception Volunteers**. They and others take responsibility for **Printing and Distribution** of weekly Headlines, and the bi-monthly North News. They also manage the hiring out of church halls which provides both a service to the community and a modest but useful income stream. The

North News, is delivered by hand to Members' (and others') homes by a team of **District Visitors**.

A church **Website** is maintained – www.perthnorthchurch.org.uk providing information on all the activities that make up the life of the church, and also providing an alternative means of accessing the monthly magazine North News.

Safeguarding

All staff and volunteers who work with children and vulnerable adults are assessed in line with the Church of Scotland requirements and the number currently assessed is 70. The Safeguarding Committee at the start of 2017 comprised Mrs Janice Taylor (Co-ordinator), Rev. Alan D Reid, Dr James Kynaston and Dr Sally Bonnar. During the year Mrs Liz Hood replaced Mrs Janice Taylor and took on the role of co-ordinator. On his induction to the position of Minister, Rev. Kenneth Stott replaced Rev. Alan Reid.

Health and Safety

Perth North Church has a written health and safety policy approved by the Kirk Session. It covers amongst other items, the safe working practices of staff, volunteers and contractors whilst on the Church premises. A Health and Safety consultant is retained on an annual basis as a "Competent Person" to advise on changes to legislation and procedures.

Parish Grouping

Perth Presbytery had previously placed Perth North Church within a city centre grouping including St Matthews, and St Johns Kirk linked with St Leonards-in-the-Fields known as the "Parish Grouping". The grouping was charged with working in partnership when undertaking mission and outreach work in the city centre.

During 2015, a request was made to Presbytery to suspend the Grouping on the basis that no new initiatives were coming out of the joint working. This was agreed, and the operation of the grouping continued to be in abeyance throughout 2016 and 2017.

However, co-ordination of the hosting of church services through Holy Week continues and the 2016 pattern was repeated in 2017, with weekday breakfast meetings in St Matthew's, lunchtime services at Perth North (an extension of those held weekly on a Thursday) and evening services in St John's Kirk.

Another initiative of the former Parish Grouping is the Prayer Shawl Ministry, and this is ongoing. Shawls are hand knitted and given to people who would benefit from the feeling of comfort that they give.

Achievements and Performance

Achievements in 2017

As noted above Rev. Kenneth Stott was inducted to the charge of Perth North on 15th November, bringing to a close a period of vacancy of some 13 months. With support from Rev. Alan Reid as Interim Moderator, Rev J Colin Caskie as Locum Minister, and a wealth of input from other staff and volunteers the Kirk Session was able to sustain all of its current ministries during the vacancy.

A Financial Campaign "Keep Counting Me In" was undertaken in 2017, repeating the style of that completed in 2014. The response from the congregation in increased regular financial giving together with prudent management of expenditure has resulted in a surplus on the General Account of some £15,000.

As noted above, the Glasgow Road manse was sold and replaced with a modern property within the parish. This has released a capital sum which will be allocated to a fund established to invest in improvements to properties. An initial report on what the priorities should be for utilisation of the city centre site was presented to the Kirk Session towards the end of the year.

Membership Statistics

The summary membership statistics are as noted below. There were no new members by profession of faith, with 4 joining from other churches. However, following the pattern of recent years, the number of members who died, together with those recorded as leaving the church, totalling 68 means that the total membership continues to fall. Of that number removed, those removed because of an unknown address number 17 and these have been identified by the Data Protection exercise explained elsewhere.

Recognising a growing practice of those attending church not seeking full membership, an initial list of participating adult non-members was drawn up with the intent that this be maintained alongside the list of members. The number on the list at end 2017 was 35 adults and it is expected that this will grow. The Kirk Session has committed to undertake, a fundamental review of the continuing decline in membership and in attendance at worship services. Of particular concern is the decline in numbers of children and young families. However, Perth North remains the largest Church of Scotland in Perth Presbytery, in membership, in attendance at worship services, and in Christian Liberty.

Members on the roll at 31 December 2016	973
Admitted during 2017	4
Removed during 2017	68
Members on the roll at 31 December 2017	909

Plans for the Future

The Trustees propose to continue to pursue their objectives through the existing pattern of activities except where stated above. In addition, the following will be addressed in 2018:

City Centre Buildings – The review of the function of the city centre buildings will be continued in 2018, informing a plan for a significant refurbishment/ development of the Mill street site.

Tulloch NET - Work to re-establish a presence in the Parish under the Tulloch NET brand will be developed further.

Data Protection – It is hoped to complete the data checking consultation by end 2018.

Risk – Establish a Risk Register.

Area of Ministry Groups - A review will be undertaken of the effectiveness of these groups at the end of the third year of the revised pattern of Kirk Session main and committee meetings. Particular attention will be given to 2 specific areas:

- Prayer life of the congregation
- Pastoral care of the membership

Risk Management

While no formal Risk Assessment is in place, the Trustees have identified the following areas of risk affecting the continuance of its objectives.

- Loss of Key Staff
- Inadequate financial reserves
- Loss of Key volunteers
- Lack of Financial Giving
- Breach of Data Protection Legislation

A formal Risk Register will be established in 2018, recording actions taken to mitigate these risks.

Financial Review 2017

During the year, the Glasgow Road Manse was sold and 2 Cragganmore purchased.

The principal source of income for the Church is voluntary income.

a WFO envelopes/Gift Aid	£ 30,610	
b Monthly Gift Aid	£115,122	
c Open Plate	£11,790	
d Tax recovered	£36,103	
e Other donations	£13,143	
f Misc Income	£4,483	
Grand Total	£211,251	(2016 £194,780) An increase of 8.5%.

Other areas of income for the Church are;

- 1 Trading activities** such as rental from Church properties and concerts /social events.

Rental income is generated from:

First floor flat £575 per month.
Presbytery flat £3,200 per annum from 1st October 2017 (£3,070 pa previously).
The Presbytery office moved to the Tryst building during 2017.
Attic flat £346.50 per month

This income amounted to £13,669 for 2017 and was credited to the General Fund.

- 2 Charitable activities** such as weddings and funerals.

- 3 The Church of Scotland Investment Trust**

Interest from monies placed on deposit.

- 4 Capital monies held by the General Trustees (proceeds of Craigieknowes Manse and Glasgow Road Manse).**

Income from capital monies invested. (Presently credited to the Major Repairs Reserve Fund).

Main expenditures during 2017

Ministry and Mission Contribution £125,298. (Reduced by Vacancy Allowance £9,525 and Tulloch NET £11,114).

Church staffing costs £35,365

Heating and lighting £16,727

Fabric repairs/maintenance £21,592

Reserve Funds

The General Fund (Working Fund), had a surplus of £15,426, £2,000 of which was transferred to the Media, Technology and Communications Fund and £13,426 to the General Reserve Fund.

At 31 December, the Church held **total funds of £486,217**, of which the Manse at 2 Cragganmore amounted to £300,000.

The following categories of funds are held as detailed in Note 15 of the Accounts;

Kirk Session Fund:	£1,158
Restricted Funds:	£80,874
Unrestricted Funds:	£354,494
Church Organisations	£49,691

Totalling **£486,217**

In addition, funds held on behalf of the congregation by the Church of Scotland Trustees amounts to £255,009, as detailed in Appendix 1.

Reserves Policy

A policy of prudence is observed by the Trustees at all times and monies are lodged with the Church of Scotland Investors Trust when appropriate.

Pages 21 and 22 detail the level and purposes of the reserves held.


Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,



.....

Brian R Swan

Session Clerk

Dated

20th Feb 2018

PERTH NORTH, CHURCH OF SCOTLAND

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF PERTH NORTH, CHURCH OF SCOTLAND

I report on the accounts of the Trust for the year ended 31 December 2017, which are set out on pages 13 to 24.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's Trustees consider that an audit is not required for this year under Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 44(1)(c) of the Act;
- (ii) to state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - (ii) to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


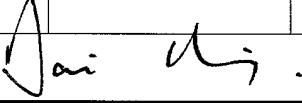

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Tracy Borland F.C.C.A., C.I.P.F.A (AFFIL)

Morris & Young
Chartered Accountants
6 Atholl Crescent
PERTH
PH1 5JN

Dated: 27/2/18

Statement of Financial Activities										
Year ended 31 December 2017										
		Note	Unrestricted	Restricted	Kirk Session					
			Funds	Funds	Fund	Total	Total			
			2017	2017	2017	2017	2016			
			£	£	£	£	£			
Income and endowments from:										
	Donations and legacies	1	211,251	854	250	212,355	194,780			
	Charitable activities	2	31,148			31,148	29,014			
	Other trading activities	3	17,186	332		17,518	13,534			
	Investments	4	5,053	91		5,144	6,746			
	Other	5	20,639	62,304		82,943	70,368			
	Total income		285,277	63,581	250	349,108	314,442			
Expenditure on:										
	Raising funds	6	257			257	301			
	Charitable activities	6	263,758	66,876	507	331,141	332,300			
	Transfer to General Trustees		120,000			120,000	0			
	Total expenditure		384,015	66,876	507	451,398	332,601			
	Net income/(expenditure) before gains and losses on investments		-98,738	-3,295	-257	-102,290	-18,159			
	Net gains(losses) on investments		0	0		0	0			
	Gain on sale of Glasgow Road Manse	9	26,671			26,671	0			
	Net income/(expenditure)		-72,067	-3,295	-257	-75,619	-18,159			
	Transfers between funds	15	-8,671	8,671	0	0	0			
	Net movement in funds		-80,738	5,376	-257	-75,619	-18,159			
Reconciliation of funds:										
	Total funds brought forward		484,923	75,498	1,415	561,836	579,995			
	Total funds carried forward		404,185	80,874	1,158	486,217	561,836			
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BALANCE SHEET							
At 31 December 2017							
				2017		2016	
		<u>Note</u>	£	£		£	£
Fixed Assets							
	Tangible Fixed Assets	9		300,000			400,000
	Investments	10		0			0
				300,000			400,000
Current Assets							
	Debtors	11	5,176			11,824	
	Bank and cash		198,566			159,260	
			203,742			171,084	
Creditors							
	Falling due within one year	12	17,525			9,248	
Net Current Assets				186,217			161,836
Creditors falling due after more than one year				0			0
Net Assets				486,217			561,836
The funds of the charity:							
	Kirk Session Fund	15	1,158			1,415	
	Restricted income funds		80,874			75,498	
	Unrestricted income funds		404,185			484,923	561,836
Total charity funds				486,217			561,836
The accounts were approved by the Kirk Session on 20th February 2018							
For and on behalf of the Kirk Session							
						Session Clerk	
						Treasurer	

Perth North, Church of Scotland							
Accounting Policies							
The principal accounting policies, which have been applied consistently in the current and preceding year in dealing with items which are considered material to the accounts, are set out below.							
Basis of preparation							
The financial statements have been prepared in accordance with Accounting and Reporting by Charities:Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).							
Funds accounting							
Funds are classified as either restricted funds or unrestricted(designated) funds, defined as follows.							
Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.							
Endowment funds are funds which have been given on the condition that the original capital sum is not reduced, but the income therefrom is used for the purpose defined in accordance with the objects of the charity.							
Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.							
Incoming resources							
Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.							
Donated services and facilities							
Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS102) the general volunteer time of congregation members is not recognised. On receipt,donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity, which is the amount the charity would have been willing to pay to obtain the services or facilities of equivalent economic benefit on the open market;a corresponding amount is then recognised as expenditure in the period of receipt.							
Fixed Assets							
The charity has the right to occupy and use for its charitable objects certain tangible fixed assets, including the Church, halls and flats vested in the Church of Scotland General Trustees. No consideration is payable for the use of these assets. Expenditure incurred on the repair and maintenance of these assets, as well as the manse at 2 Cragganmore, is charged as resources expended in the Statement of Financial Activities in the period in which the liability arises.							
Interest receivable							
Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.							
Investments							
Investments are stated at market value at the balance sheet date. Unrealised gains and losses represent the difference between the market value at the beginning and end of the financial year or, if purchased in the year, the difference between cost and market value at the end of the year. Realised gains and losses represent the difference between the proceeds on disposal and the market value at the start of the year or cost if purchased in the year.							
Taxation							
Perth North, Church of Scotland is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities. The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT.							
Going Concern							
The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern							
Public Benefit							
Perth North, Church of Scotland meets the definition of a public benefit entity under FRS 102.							
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Notes forming part of the financial statements						
for the year ended 31 December 2017						
		Unrestricted	Restricted	Kirk Session		
		Funds	Funds	Fund	Total	Total
		2017	2017	2017	2017	2016
		£	£	£	£	£
1	Donations and Legacies					
	Offerings	170,666			170,666	159,004
	Tax recovered on Gift Aid	36,103	226	50	36,379	32,507
	Legacies	0			0	-
	Value of donated goods	0			0	-
	Other	4,482	628	200	5,310	3,269
		211,251	854	250	212,355	194,780
	Income from donations and legacies was £212,355 (2016 £194,780) of which £211,251 was unrestricted, £854 restricted and £250 Kirk Session Funds.					
2	Income from charitable activities					
	Weddings and funerals	2,100			2,100	1,404
	Hall lets	8,588			8,588	7,596
	Church Organisations	20,460			20,460	20,014
		31,148			31,148	29,014
	Income from charitable activities was £31,148 (2016 £29,014) of which all were unrestricted.					
3	Income from other trading activities					
	Rent received	13,669			13,669	12,733
	Coffee morning/Celidh/Christmas Tree Festival	3,517	332		3,849	801
		17,186	332	0	17,518	13,534
	Income from other trading activities was £17,518 (2016 £13,534) of which £17,186 was unrestricted and £332 restricted.					
4	Investment income					
	Dividends received	4,964			4,964	5,952
	Deposit interest	89	91		180	794
		5,053	91	0	5,144	6,746
	Total investment income was £5,144 (2016 £6,746) of which £5,053 was unrestricted and £91 restricted.					
5	Other income					
	Ministry Assistant Fund				0	9,994
	M&M Allocation Vacancy Allow	9,525			9,525	2,143
	M&M Allocation Tulloch NET (Presbytery)	11,114			11,114	-
	Tulloch NET		53,791		53,791	46,033
	ACL Mission Trust		8,513		8,513	12,198
		20,639	62,304	0	82,943	70,368
	Total	285,277	63,581	250	349,108	314,442
	Other income was £82,943 (2016 £70,368) of which £20,639 was unrestricted and £62,304 restricted					
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Notes forming part of the financial statements						
for the year ended 31 December 2017						
	Unrestricted	Restricted	Kirk Session			
	Funds	Funds	Fund	Total	Total	
	2017	2017	2017	2017	2016	
	£	£	£	£	£	
6 Analysis of Resources Expended						
Costs of Generating Funds						
Offering Envelopes	257			257	301	
	257			257	301	
Costs of generating funds was £257 (2016 £301) of which all were unrestricted.						
Charitable Activities						
Ministries and Mission Allocation	125,298			125,298	124,492	
Tulloch NET	0	49,080		49,080	43,246	
Church staffing costs	35,365			35,365	37,460	
Fabric Repairs & Maintenance	13,000	7,964		20,964	11,893	
Church Organisations	19,049			19,049	18,062	
Heating/Lighting	16,727			16,727	18,952	
Tulloch NET Presbytery Award	11,114			11,114	-	
Locum costs	10,970			10,970	2,365	
Insurances Church buildings	6,452			6,452	6,686	
Computer equipment/church camera	0	4,650		4,650	-	
Tulloch NET from Session	4,000			4,000	-	
ACL Mission Trust	0	3,715		3,715	7,983	
Vacancy expenses	3,000			3,000	-	
Church Office Expenses	3,124			3,124	4,856	
Office equipment	2,495			2,495	3,175	
Presbytery Dues	2,294			2,294	2,457	
Youth Work	0	1,460		1,460	1,233	
Other expenses	790	7	507	1,304	2,368	
Cleaning Materials	1,166			1,166	994	
Cragganmore Manse Council Tax (2016 Glasgow Road)	1,039			1,039	2,020	
Publications	1,000			1,000	1,500	
Water rates	829			829	-	
Life & Work	813			813	864	
Copyright	772			772	921	
Tel/Internet Manse Glasgow Road	730			730	936	
Insurance Glasgow Road Manse	660			660	656	
Fabric Repairs & Maintenance (Major Repairs Reserve Fund)	628			628	-	
Gas maintenance contract Manse	544			544	403	
Grants Girls Brigade/Training/Pastoral Care	415			415	661	
Manse Glasgow Road-telephone contract cancellation	378			378	-	
Independent Examiner's Fee	300			300	330	
Church Website	234			234	413	
Health & Safety	200			200	400	
Pulpit supply	180			180	70	
Relief Organist costs	150			150	273	
Minister's Travel Expenses	42			42	909	
Ministry Assistant Fund	0			0	29,185	
Fabric Repairs & Maintenance (R) Disabled Access	0			0	6,207	
Property letting costs	0			0	330	
	263,758	66,876	507	331,141	332,300	
Total	264,015	66,876	507	331,398	332,601	
Support costs have not been separately identified as the Trustees consider that there is only one charitable activity.						
Therefore support costs relate wholly to that activity and have not been separately identified.						
Expenditure on charitable activities was £331,398 (2016 £332,601) of which £264,015 was unrestricted, £66,876 restricted and £507 Kirk Session Fund.						

Notes forming part of the financial statements							
for the year ended 31 December 2017							
						2017	2016
						£	£
7	Staff costs and numbers						
	Salaries and wages					35,091	36,928
	Social security costs					274	532
						35,365	37,460
	The average number of employees during the year, calculated on the basis of a head count, was as follows:					5	5
						2017	2016
						£	£
	Church Officers					24,725	27,534
	Administration					7,712	7,055
	Music Staff					2,928	2,871
						35,365	37,460
	No employee had employee benefits in excess of £50,000.						
	All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £26,644 and the maximum stipend (in the fifth and subsequent years of service) £32,743						
8	Trustee Remuneration and Related Party Transactions						
	No trustee received any remuneration or reimbursement of expenses during the year other than:						
						£	£
						2017	2016
	A Boyd					8,190	7,824
	A Donaldson					8,060	8,228
	Staff payroll-Total remuneration					16,250	16,052
	Minister's travel expenses					42	909
	Manse council tax					1,039	2,023
	During the year, a total of £64,628 was donated to the congregation by Trustees.						
	No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.						

Notes forming part of the financial statements						
for the year ended 31 December 2017						
10	Investments				2017	
					£	
	Market value at 31 December 2016				0	
	Investments sold during 2017				0	
	Investments added during 2017				0	
	Market value at 31 December 2017				0	
	Investments at cost				0	
The following investments are held: The Church of Scotland Investors Trust						
Income Fund 21,774 Units @£12.44 per unit. Cost £255,009 Market Value £270,868.						
11	Debtors				2017	2016
					£	£
	Gift Aid Tax Refund Due				3,121	9,545
	Other				2,055	2,279
					5,176	11,824
12	Creditors				2017	2016
					£	£
	Accruals				15,211	6,000
	Other				2,314	3,248
					17,525	9,248
13	Analysis of Net Assets Among Funds					
		General	Designated	Restricted	Kirk Session	Total
		£	£	£	£	
	Fixed Assets		300,000			300,000
	Investments			4,092		4,092
	Current Assets	67,216	54,494	76,782	1,158	199,650
	Current Liabilities	-17,525				-17,525
	Net assets at 31 Dec 2017	49,691	354,494	80,874	1,158	486,217
14	Volunteers					
	In common with all congregations of the Church of Scotland, the congregation benefits from the contribution made by volunteers					
	who give their time and talents willingly for the benefit of the Church. The areas of congregational life which rely on the contribution of					
	volunteers are many and varies and much of the activity would be unable to continue were it not for the commitment shown.					
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Notes forming part of the financial statements						
for the year ended 31 December 2017						
15 Movements in Funds						
	At 1 January	Incoming	Outgoing		Gains/	At 31 Dec
	2017	Resources	Resources	Transfers	Losses	2017
	£	£	£	£		£
Kirk Session Fund						
Clydesdale Bank A/c	1,415	250	507	0		1,158
	1,415	250	507	0		1,158
Restricted funds						
C of S Investors Trust Deposit Fund (Fabric)	4,099	0	7	0		4,092
Media, Technology & Communications Fund	5,951	628	4,650	2,000		3,929
Major Repairs (Reserve) Fund	1,293	0	7,964	6,671		0
Church Development-Youth Work	21,146	649	1,460	0		20,335
Tulloch NET (see Appendix 2 on Page 24)	38,794	53,791	49,080	0		43,505
ACL Mission Trust	4,215	8,513	3,715	0		9,013
	75,498	63,581	66,876	8,671		80,874
Unrestricted funds						
Properties Fund Manse Glasgow Road	400,000	0	120,000	-306,671	26,671	0
Properties Fund Manse 2 Cragganmore	0			300,000		300,000
Major Repairs (Reserve) Fund	18,318	5,030	628	0		22,720
General Reserve Fund	18,325	23	0	13,426		31,774
General Fund	0	259,764	244,338	-15,426		0
	436,643	264,817	364,966	-8,671	26,671	354,494
Organisations						
Legacy Children and Youth Fund (Restricted)	25,522	76	717	613		25,494
Nosh@North	5,366	1,136	550	0		5,952
Open Door Fund	5,600	7,146	6,807	0		5,939
Friends of the North	3,865	1,149	691	0		4,323
Social Fund	2,752	3,523	3,668	0		2,607
Flower Fund	2,194	1,127	1,078	0		2,243
Tuesday Friendship	1,429	1,660	1,696	0		1,393
North Church Guild	562	2,041	1,936	0		667
North Church Toddlers	0	2,150	1,483	0		667
Badminton Club (pm)	213	223	230	0		206
Badminton Club (am)	96	128	55	0		169
Walking Club	72	97	138	0		31
Adventurers Fund (transferred to Children & Youth Fund)	609	4	0	-613		0
	48,280	20,460	19,049	0		49,691
Total Funds	561,836	349,108	451,398	0	26,671	486,217
15 Continued over						

Notes forming part of the financial statements				
for the year ended 31 December 2017				
15	Movements in Funds contd.			
	Kirk Session Fund: Retitled Benevolent Fund, with wider uses.			
	<u>Purposes of Restricted Funds</u>			
	Media,Technology& Communications Fund: This is a fund set up to cover IT and communications costs, for renewals only.			
	Major Repairs (Reserve) Fund: Expenditures relate to work carried out at 2 Cragganmore and sale of Glasgow Road.			
	Church Development-Youth Work Fund: This fund is to be used for activities in the youth work sector.			
	Tulloch Net relinquished it's own charity number and came under the auspices of the Kirk Session on 17th January 2015.			
	ACL Mission Trust: This Trust provides funding for the employment of the Rev Colin Caskie.			
	<u>Purposes of Unrestricted Funds</u>			
	Properties Fund: This reflects the estimated market value of the Manse at 2 Cragganmore Place (£300,000)			
	Major Repairs (Reserve) Fund: The Trustees have set aside funds for the maintenance of the church properties.			
	General Reserve: The Trustees have set aside funds to be used in the event of a General Fund deficit or unforeseen expenditures.			
	Legacy Children and Youth Fund (Restricted): This Legacy was left to the Adventurers in 2004.			
	Open Door Fund: This Fund promotes Mission and Renewal. Expenditure includes £2,450 donated to the North Church.			
	Social Fund: For Mission , Outreach and Fellowship.			
	Flower Fund: This Fund is used for floral decoration in the Church and Halls.			
	Badminton Clubs: For the promotion of sporting activities and fellowship within the Church.			
	North Church Guild: Aim-"to invite and encourage both women and men to commit their lives to Jesus Christ and to enable them to express their faith in worship, prayer and action".			
	Nosh@North: Providing a wholesome weekly meal for homeless persons.			
	Walking Club: Providing fellowship and outdoor exercise for Church members and others.			
	Tuesday Friendship Group: Providing fellowship for Church Members and others.			
	Friends of the North: This group assists in raising funds for Church projects.			
	North Church Toddlers: A new entry in 2017. Providing a place of friendship and fun for carers and their children.			
16	Collections for Third Parties			2017
				£
	Giraffe			337
	Harbour Trust			337
				674

APPENDIX 1							
		FUNDS HELD ON BEHALF OF THE CONGREGATION					
		BY THE CHURCH OF SCOTLAND GENERAL TRUSTEES					
	CAPTAL ACCOUNT		2017	2016			
			£	£			
	Credit balances held at 31 December at cost		255,009.74	135,002.70			
	Market value of balances at 31 December		270,868.56	141,550.45			
	REVENUE ACCOUNT						
	Credit balance at 31 December		1040.83	782.41			
	TEMPORARY ACCOUNT						
	Debit balance at 31 December		-1589.27	94.70			
	Expenditure relating to impending sale of Church flats.						

Appendix 2

Perth North Church - Tulloch NET Accounts 2017

	Restricted	Unrestricted	Total	Note
Opening Balances				
General		£17,508.64	£17,508.64	
Integrated Care Fund (brought forward)	£16,285.19		£16,285.19	
Community Participatory Budget Fund (carry forward)	£5,000.00		£5,000.00	
Total	£21,285.19	£17,508.64	£38,793.83	
Income				
Grants and Donations				
Grants from other Statutory Bodies	£5,000.00	£1,872.87	£6,872.87	
Grants from charitable Trusts or Foundations		£1,187.79	£1,187.79	
Other gifts of money		£2,294.48	£2,294.48	
Perth Presbytery M&M reduction		£11,114.00	£11,114.00	
PNC General Fund		£4,000.00	£4,000.00	
Other PNC donations		£667.00	£667.00	
Church of Scotland Go For It		£10,000.00	£10,000.00	
Malachi Trust		£2,633.26	£2,633.26	
Souter Trust		£14,000.00	£14,000.00	
Grants and Donations Subtotal	£5,000.00	£47,769.40	£52,769.40	
Other Income				
Bank Interest	£0.00	£177.98	£177.98	
Gift Aid tax refund	£0.00	£843.99	£843.99	
Other Income Subtotal	£0.00	£1,021.97	£1,021.97	
Total Income	£5,000.00	£48,791.37	£53,791.37	
Expenditure				
Staffing (Salary, NI, Pension, Expenses, Training)	£21,468.42	£16,923.98	£38,392.40	
Community Hub (Rent, Water, Heat and Light)	£2,396.46	£1,885.27	£4,281.73	
Running Costs (incl. Activities and Events)	£2,420.31	£1,839.90	£4,260.21	
Capital items (computer, premise maintenance/improvements, etc)	£0.00	£1,918.87	£1,918.87	
Insurance	£0.00	£226.99	£226.99	
Expenditure Subtotal	£26,285.19	£22,795.01	£49,080.20	
Closing Balances				
Integrated Care Fund (carry forward)	£0.00		£0.00	
Community Participatory Budget Fund (carry forward)	£0.00		£0.00	
General Fund		£43,505.00	£43,505.00	
Total	£0.00	£43,505.00	£43,505.00	
Opening balance	£38,793.83			
Surplus for year	£4,711.17			
Closing balance	£43,505.00			

Prepared by:

Katherine Ritchie 22/11/2018

Katherine Ritchie
(Tulloch NET, treasurer)

Reviewed by:

: *Liz Hood* 22/1/18

Liz Hood
(Auditor)

22 January 2018